**Catholic Charities Board of Advisors Minutes**

**November 15, 2016 --- 6:00-8:00**

**Catholic Charities Office**

**Board Members present:**  Janet Fischer, Nancy Kirkpatrick, Ed Knust, Sr. Jane McConnell, Nancy Oskins, Dan Ritter, Michael Vogel, and Sandra Chaparro

**Excused:** Fr. John Boeglin, Lisa Ice-Jones, Judy Kropfl, Ann Lampkins, Cyndi Pepper, Fr. Ed Schnur, and Gerald Weber

**Staff present:** Sharon Burns, Director

President Janet Fischer called the meeting to order, followed by an opening prayer of Thanksgiving from each member present. Minutes of the September 20, 2016 meeting were reviewed; Janet made a motion to approve the minutes, and Michael Vogel seconded it.

**President’s Report:** President Janet Fischer informed the Board that the Focus Group for our Marketing Plan met today. Next week a survey will be sent out to priests, deacons, staffs, donors, clients, and an Agency Director to get their feedback. This will help get our Marketing Plan headed in the right direction. Concerning our Social Enterprise endeavor, two committees have already been formed; another is needed called a Social Services/Wraparound Service Ad Hoc Committee. A Brainstorming Exercise then took place when a sketch of the building property space was distributed to the Board to write what they thought were possible uses for the various spaces.

**Director’s Report:** Sharon updated the Board on several personnel matters, stating there are 23 applicants for the position of Immigration Legal Services Coordinator, a bi-lingual paralegal. She has two interviews for the a Licensed Clinical Social Worker (LCSW) position. She will begin interviews next week. In her report on the Diocesan Capital Campaign Sharon told the Board that eight parishes are now in the campaign with 4.5 million dollars now committed. Sharon also asked the Board to do a search about **The Thistle Farms** in Nashville, TN. They are a separate enterprise but profits go to Catholic Charities. We need to decide to have a specific audience (20-30 year olds, men, women, ex-offenders, etc.) or not. We are wanting a non-residential 6 month program.

**Committee Reports:**

**Marketing/PR:** No report given.

**Finance:** Michael Vogel reported that our low income housing units are 100% occupied at this time. He also presented the 2017 Budget. Sister Jane McConnell made a motion to approve the 2017 Budget; Janet Fischer seconded the motion. All voted yes to approve the 2017 Budget.

**Nominations:** Four candidates for Board members were presented: Kurt Daunhauer, Jim Thyen, Kathy Todd, and Mary Beth Vaught. A motion was made by Dan Ritter to approve the four candidates to the Board; Sandra Chaparro seconded it. Everyone approved. Father Frank Renner has been appointed to the Board by the Bishop to replace Father John Boeglin; Father Ed Schnur will remain on the Board.

The Slate of Officers serving the Board for 2017 was also approved:

**President:**  Janet Fischer

**Vice-President:** Judy Kropfl

**Secretary:** Ann Lampkins

**Governance:** No report given.

**Development:** No report given

**A Celebration of Service** was then held for those going off the Board: Father John Boeglin, Lisa Ice-Jones, Nancy Kirkpatrick, Cyndi Pepper, and Dan Ritter. Each was given a gift to thank them for their service.

**UPCOMING DATES:**

**Tues., January 17, 2016 --** NEXT BOARD MEETING – Catholic Charities – 6:00 p.m. Central time; light supper at 5:30p.m. Central time.

**THURSDAY, MAY 4, 2017 -- 80TH Anniversary Celebration and Fundraiser -- SAVE THE DATE !**

The meeting was closed with prayer.

Respectfully submitted,

Ann Lampkins

Secretary